

Catterline, Kinneff & Dunnottar Community Council

Business Meeting - Minutes
Catterline School (Hall) – 19:30
Tuesday 29th September 2026

Agenda 

1. Attendees and Apologies
2. Previous Meeting and Action Points
3. Community Funding and Kincardineshire Development Partnership (KDP)
4. Treasurer Report
5. New Planning Applications and Updates
6. Correspondence
7. Roads and Transport
8. Catterline Braes (CBAG)
9. A.O.B.



Attendees and Apologies

- Attendees

  Rob Plummer (Chaired the meeting as vice chair in the absence of Duncan Grassick), Piet voor de Poorte (Treasurer and Webmaster), Nichola Wicks, Chris Wicks, Ross Williamson, Duncan Talbert, Eva-Kaisa Arter, Cllr Sarah Dickinson, Cllr George Carr, Cllr Alison Evanson, Callum Cheshire

- Apologies

  Duncan Grassick, Phil Murray

List of potential attendees

Community Councillors:
Duncan Grassick (Chair)
Rob Plummer (Vice-Chair)
Duncan Talbert (Secretary and Planning Secretary)
Piet voor de Poorte (Treasurer and Webmaster)
Eeva-Kaisa Arter
Chris Wicks
Nichola Wicks
Phil Murray
Callum Chesshire

Other:
Cllr George Carr
Cllr Allison Evison
Cllr Tracey Smith
Cllr Dawn Black
Scott Begg (UCW Energy)
Tim Stephen (Aberdeenshire Council)
Chris Hay
Margot Van Ryneveld
Bruce Van Ryneveld
Ross Williamson

Police Update

Second Police quarterly report received 08/09/2026. Circulated to CKDCC members 22/09/2026. In summary there was nothing of significance to report over the period in the CKDCC area.

Previous Meeting Action Points

Approval of May Minutes: Chris Wicks Seconded: Piet voor de Poorte.

Action Item	Description	Assigned to:	Due Date	Status
1	Explore options to increase public awareness of funding opportunities with the CKDCC	All	28th Jan	Ongoing
2	Investigate replacement IT equipment for CC meetings. November Update: Duncan Grassick has discussed obtaining a 65" "Clear Touch" screen with the school, indicative cost is £1700 for the screen plus several hundred pounds for a stand. DG to agree final requirements with the school. January update: Duncan Grassick to follow up with school. March update: The school doesn't need more IT equipment. The meeting agreed that the CC would fund other appropriate needs. DG to clarify the school's requirements with Mrs Fowler. May update DG will report when Mrs Fowler has responded to him.	Duncan Grassick	26th January 2026.	Ongoing
3	Following the installation of the new defibrillator at Mill of Uras, familiarisation training is to be organised in Kinneff Hall. PvdP to organise and advise. May Update – PvdP tasked with asking St John for a date at the end of August for training.	Piet voor de Poorte	28th April June	Ongoing

1 – Chris Wicks coordinated the production of CKDCC banners and a stall at Catterline Festival. There was a lot of interest in CKDCC from attendees at the festival. It was notable that new residents of the area are not necessarily aware of CKDCC.
2 – DG waiting for response from Mrs Fowler. There is a requirement for funding for outdoor education. It may be appropriate for this to come from Upper Criggie wind farm funds. Awaiting clarification from Duncan Grassick.
3 – St John will carry out defibrillator training once works at Kinneff hall is complete and the hall is available for training. Date to be confirmed.

Previous Meeting Action Points

Action Item	Description	Assigned to:	Due Date	Status
4	Rob Plummer will chase the management at Dunnottar Castle for an update on progress with moving Defibs at the castle to locations which are accessible to the public 24/7. March update: Rob had a meeting in December with Dunnottar Castle management, this matter is still progressing. May update – no response from the castle management to RP's latest email.	Rob Plummer	24 February	Closed
5	Email Rob Plummer to ask him to explore the possibility of improved "Drive On The Left" signs at Dunnottar castle with the castle management November Update: Rob Plummer still to talk to Dunnottar Castle management. Including exploring the possibility of CKDCC sharing the cost of signage. Rob spoke to Dunnottar Castle management at a meeting in December. They are interested in a multilingual sign at the castle car park exit. May update – no response from the castle management to RP's latest email.	Rob Plummer	24 February	Ongoing

4. The defibrillator at Dunnottar Castle is now outside the gatehouse beside the carpark. It is therefore available 24/7 and the action is closed.
5. Aberdeenshire council is now engaging with Dunnottar castle to improve "Drive on Left", etc. signs at the exit to the castle carpark. Rob Plummer will monitor progress.

Previous Meeting Action Points

Action Item	Description	Assigned to:	Due Date	Status
6	Follow up with Gordon Ritchie of Catterline Community Benefit Society on the return of the swings to the play park. March update; followed up with Gordon and subsequently with Aberdeenshire Council. Notice of consultation exercise on replacement equipment circulated to CKDCC members on 10 March. Duncan Talbert to feedback to Aberdeenshire Council on consultation process. April update: Tender awarded and the selected option is a tractor arrangement, including swings and a slide. No start date for the works but hoping for the summer period.	Duncan Talbert	28 April	Ongoing
7	The arrows on the road at the exit to the Dunnottar Castle Carpark are worn to the point of illegibility. Highlight this to Dawn Black and ask her to raise the issue with the roads department. April update: All being progressed and included in Aberdeenshire Council's work programme. May update; Councillor Dickinson to ask the roads department whether "Drive on the Left" markings can be addressed at the same time as the Dunnottar Woods Junction markings.	Cllr Dickinson	28th April	Closed
8	Send Cllr Dickinson details of the degraded road markings at Mill of Uras.	Duncan Talbert	29th June	Ongoing

6 – Piet voor de Poorte is following up on this issue with Aberdeenshire Council. At the time of the September meeting the new play equipment at Catterline was in place, but fenced off and not yet in use.
7 – This action is closed, it is subsumed into action 5 above.
8 - At the time of the September meeting the road markings at Mill of Uras had not been repainted.

Previous Meeting Action Points

Action Item	Description	Assigned to:	Due Date	Status
9	Prepare a draft Facebook page for reporting driving incidents in Dunnottar Castle's environs. Circulate to CC members for discussion prior to posting on Facebook. May update RP has prepared a draft.	Rob Plummer	28th April	Closed
10	Treasurer to check if CKDCC can provide funds to Catkins for purchase of footballs.	Piet voor de Poorte	29th September	Closed

9 - The Facebook page re driving around Dunnottar castle is posted. Rob Plummer to monitor this page and respond appropriately. Action closed at September meeting, the page is up and running.

10 - This action is closed. CKDCC has provided appropriate funds for the purchase of footballs, which Callum Cheshire has coordinated.

Community Funding and KDP

Upper Criggie Wind Farm Fund

- Previous balance current account
  - £6,318.38
- Expenditures
  - CBAG funding award: £720.00
- Income
  - none
- Updated balance
  - £5,598.38



Contribution expected for the FY ending 31/03/2026

Revised opening and closing dates for the St John's Hill Community Fund: 1 Dec 2026 – 28 Feb 2027

Treasurer Report



- Previous balance current account
  - £3,571.14
- Expenditures
  - ICO Data Protection Annual Fee - £47.00
  - CCBS Donation - £300.00 (To support the Catterline Festival)
  - Pop-Up Banners - £75.58
  - Promotional First Aid Kits - £344.99
- Income
  - none
- Updated balance
  - £2,803.57

Planning Applications

- New applications:
  - APP/2026/1104, Felling of 2 Spruce Trees, Mains Of Hilton Catterline Stonehaven AB39 2UN, Awaiting decision
  - TRE/2026/0074, Erection of Agricultural Building, Hallhill Kinneff Inverbervie DD10 0TH, Decided Prior Approval Not Required
  - APP/2026/0980, Change of Use of Land, Erection of 5 Recreational Huts and Formation of Associated Parking and Paths, Land South Of Bardspark Stables Stonehaven AB39 3XB, Decided - Withdrawn

Planning Applications

- Updates:
  - APP/2026/0820, Site North East Of Black Hill War Memorial Stonehaven Aberdeenshire, Installation Of Interpretation Panel, Decided Approved
  - APP/2026/0773, Coaching Stable Former Rob Roy Inn Roadside Of Kinneff Inverbervie DD10 0TG, Part Demolition and Conversion, Alterations of Coaching House to form Dwellinghouse and Installation of Air Source Heat Pump, Decided Approved
  - APP/2026/0771, Coaching Stable Former Rob Roy Inn Roadside Of Kinneff Inverbervie DD10 0TG, Part Demolition and Conversion, Alterations of Coaching House to form Dwellinghouse and Installation of Air Source Heat Pump, Decided Approved
  - APP/2026/0736, Land At West Mains of Barras, Barras, Stonehaven Aberdeenshire AB39 2UE, Erection of 8 Dwellinghouses, Awaiting decision
  - APP/2026/0445, Little Barras Cottage Fordoun Laurencekirk AB30 1LQ, Alterations and Extension to Dwellinghouse Including Extension to Decking, Decided Approved

Correspondence

- 30/06/2026 – email from Fordyce and Sandend CC alerting other CCs to shortcomings in Zurich insurance coverage for community councillors. (CKDCC is insured by Zurich).
- 01/07 – email from Aberdeenshire council listing Inspiring Aberdeenshire award nominees. Winners to be announced in October. Do we wish to put anyone forward next year?
- 01/07 – email to Rob Plummer from Dunecht estate advising of installation of Defib at Dunnottar castle in a location that is accessible to the public 24/7.
- 06/07 – email from Aberdeenshire council re potential revision of festive light policy. This would potentially affect festive lights in Catterline or Kinneff. (Consultation response closed 31/08)
- 31/07 – email from Aberdeenshire council re "New Private Rented Housing Info Facebook Page" disseminating information to landlords and tenants. See: https://www.facebook.com/profile.php?id=61578047729458

Correspondence

- 10/08/2026 – email from greenspace Scotland re Tesco grants to organisations working with children on projects concerned with healthy eating and food growing.
- 26/08/2026 – email from KDP announcing KDP drop in sessions on the first Thursday of each month, if CKDCC members wish to meet with KDP face to face re funding applications, etc.
- 01/09/2026 – email from SSEN announcing 2026/2027 Stakeholder Engagement Strategy, which can be viewed here; https://www.ssen-transmission.co.uk/globalassets/documents/stakeholder-annual-engagement-plan/stakeholder-strategy/stakeholder-engagement-strategy-action-plan-2026.pdf
- 08/09/2026 – Police quarterly report received and forwarded to members.
- 08/09/2026 – query from member of the public as to why Joan Eardley's connection with Catterline is not better communicated in the village, see AOB
- 15/09/2026 – request from NESCAT (Doric Way = Aberdeenshire Coastal Path) for letter of support., see AOB.

Correspondence

- 15/09/2026 – invitation to Mearns FM AGM on 04 October.
- 24/09/2026 – email from Aberdeenshire council communicating decision re closure of Kinneff school. The decision is to permanently close Kinneff school and reassign its catchment area to Catterline School.
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Roads and Transport

- October – resurfacing around A90 / A92 junction. Overnight convoys.

Catterline Braes

- Awaiting local contractor to confirm commencement date for upper slope drainage works

Any Other Business



1. Are information boards, etc. re Joan Eardley required in the village?
2. Can CKDCC provide a letter of support to NESCAT. And if so, who should sign, Chair or Secretary?
3. LDP – action further to Piet voor de Poorte's email? Next Meeting; Catterline School, October 27th 2026 @ 1930

1– Duncan Talbert to reply to the visitor who queried the amount of information available in the village regarding Joan Eardly. CKDCC believes there is sufficient information regarding Joan Eardley's work in Catterline around the village and via publicly available sources, e.g. Joan Eardley

3 – An action was taken to seek more time to comment on the LDP and to provide comment accordingly.